



## Enhancing Efficiency: Online Licence Cancellation/Termination made easy

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The Insurance Council of Manitoba (ICM) is thrilled to announce a significant enhancement to our [online portal](#).

Effective October 1, 2024, the cancellation of a licence can be entirely completed online!

This new feature is designed to provide the user with a convenient and efficient way to manage their licensing needs. Here are some key benefits of this enhancement:

- **Timesaving:** No need to email a termination form, and in most cases, there will be no need to wait for processing. Complete the licence cancellation in just a few clicks.
- **User-Friendly:** Our intuitive portal guides you through the cancellation process step-by-step.
- **Immediate Confirmation:** In most cases, you will receive instant confirmation of the licence cancellation upon submission.
- **Portal Security:** Our online portal is equipped with security measures to ensure your personal and professional information is protected.

To access this new feature, follow these easy steps:

- **Authorizers:**
  - Log in to your [account](#) and navigate to **Organizations** and choose the organization the licence holder is licensed under.
  - Choose **Licences -- Manage Cancellation(s)**. Detailed instructions are available to assist you through the process.
- **Individual Licence Holders:**
  - Log in to your [account](#) and navigate to the **Licences -- Cancellation Request(s)** section. Detailed instructions are available to assist you through the process.

We are committed to continuously improving our services to better meet your needs.

Should you have any questions or require assistance, please do not hesitate to contact our support team at [contactus@icm.mb.ca](mailto:contactus@icm.mb.ca).

**INSURANCE COUNCIL OF MANITOBA**  
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