



Exams to be Scheduled at the ICM office as early as June 10, 2020

Posted June 4/20 (emailed June 4/20)

Emailed to all Authorizers at Manitoba licensed Insurance Companies.

The Insurance Council of Manitoba (ICM) continues to monitor and assess developments with COVID-19. The health and safety of the public, our licensees and our staff are our priority. Council has been taking special measures to ensure that we continue to provide services and carry out our role as a regulator.

The ICM office continues to be closed to the public, however the ICM will be opening the office for limited seating exam writing starting June 10th, and will be writing multiple days per week. We will be contacting the backlog of exam applicants whose exams were postponed in March and April. Once the backlog has been cleared up, we will then be opening exam registration online to all exam applicants. We ask that you advise your exam applicants of our re-opening process.

Exams at the ICM office will adhere to the safety protocols in place in Manitoba. Some of the changes, which will be outlined to all applicants, are as follows:

- Exam applicants will be seated the required 2-meters distance apart
- Exam applicants must bring their own pencil
- Exam applicants must bring their own **non-programmable** calculator
- Exam applicants must wear a mask at all times while waiting in line at the ICM and during the exam (masks will not be supplied by the ICM, and each applicant must bring their own)
- Exam applicants must obey the social distancing guidelines
- Exam applicants will be required to sign a waiver prior to writing the exam (waivers will be emailed to applicants directly)

The ICM office has received many requests for exams, and would like your support in delivering the above message to exam applicants. Thank you for your patience during this process.

Insurance Council of Manitoba

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