



Online Licence Renewal Open Reminder Notice to Renew

Posted Apr 22/21 (emailed to all licence holders Apr 22/21)

Emailed to all licence holders that have not yet renewed their Manitoba Insurance Agent/Adjuster Licence(s).

You are receiving this email because you have not yet renewed your Manitoba Insurance Agent/Adjuster Licence(s).

Instructions to renew your licence, along with the On-line portal link, User Guides and Frequently Asked Questions (FAQ's) are available on the ICM website under "[Licence Renewal](#)". Due to the volume of enquiries during renewal, phone calls or emails from licensees with questions that are answered within the User Guides or FAQ's will not be returned.

Prior to renewing:

Review the below notices:

- 1) [Final Reminder Notice - CE's to be completed PRIOR to 2021 Renewal](#)
- 2) [NOTICE - Reminder Notice PRIOR to Opening Licence Renewal - all licence holders](#)
- 3) [NOTICE - Licence Renewal Open to all licence holders](#)

To renew:

Log on to the [module](#) using your User ID (as indicated at the top of this email) and password. *If you have forgotten your password or have not received a password, click "Forgot your password?" and a temporary password will be emailed to you at the email address that you have provided to the ICM.*

The ICM recommends that you renew your licence(s) immediately to avoid potential delays which could prevent you from meeting the 2021 licence renewal date.

Failure to renew by May 31 (applicable to Agents):

You would not be able to act as an agent and would be unable to carry on the business of insurance (would be unable to sell, transact, and/or service insurance and be unable to provide advice to consumers); your agency or sponsoring insurance company would be notified immediately of the expiry of your licence; and if you wish to apply under the reinstatement process, you would be required to complete and submit an online [reinstatement](#) application, along with the annual licensing fee **and** the reinstatement fee of \$70.00.

Important Deadlines

Agent Renewal – must renew prior to May 31, 2021

Adjuster Renewal – must renew prior to June 30, 2021

Insurance Council of Manitoba

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