

## Reporting Other Occupations or Employment

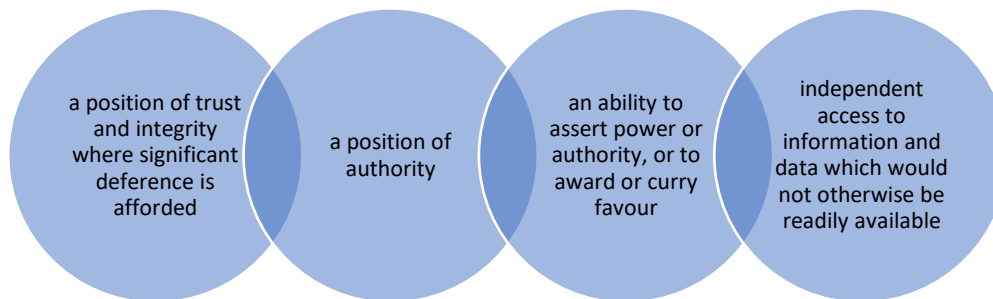
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The Insurance Council of Manitoba (ICM) has experienced an increase in the failure to report other occupations or employment in writing, within 15 days, and in some cases, on licensing applications.

All levels of insurance agents/adjusters may sell insurance full or part-time provided there is no conflict of interest. As part of its mandate to protect the public, the ICM requires written notification of other occupations or employment, and approval must be received from the ICM prior to engaging in this employment.

Disclosure of other occupations or employment is important, as Council must be concerned with actual conflicts but also with potential, apparent or perceived conflicts of interest. By disclosing your other occupation or employment, you provide Council an opportunity to assess whether the other occupation or employment poses a potential risk to the public, and conduct further inquiries, if necessary, to aid in that assessment.

Individuals working in certain occupations enjoy a relationship based on a number of factors which could give rise to the possibility of undue influence. Such factors include, but are not limited to:



The restricted occupations **MAY** include, but are not necessarily limited to, those who could be considered capable of using undue influence, most notably:

- an officer or employee of a deposit-taking institution or those involved in lending money (banks)
- doctors, nurses, other health care professionals
- lawyers, accountants, law enforcement officials, immigration consultants, members of the clergy and government employees

In addition, Agents/Adjusters should not directly occupy office space with any person engaging in a restricted occupation.

Upon review of the other occupation or employment, where a conflict of interest exists, Council may add a condition to a licence, or refuse a licence.

Those individuals who fail to provide written notification to the ICM, within 15 days of their other occupation or employment, or make a misrepresentation on their application, are forwarded to the Compliance department for review and potential investigation.

Additional information is located on ICM's website at: [Conflict of Interest Guidelines for Additional Occupations](#).

**INSURANCE COUNCIL OF MANITOBA**

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