



Enhancements within the ICM Licensing Portal

In the Fall of 2016, the Insurance Council of Manitoba (ICM) informed all licensees and insurers of the vast array of work being completed within the [licensing portal](#). We are very pleased to announce that in the coming days, the online licence portal will show the beginning stages of these enhancements.

You should notice the first level of enhancements as of March 17, 2017. With this comes a new *Dashboard/Welcome* page similar to the below:

The screenshot shows the ICM Licensing Portal Dashboard. The header includes the ICM logo and the text "LICENSING PORTAL". A user profile for "Jon Snow" is visible in the top right. The dashboard is divided into several sections:

- Home**: A navigation menu on the left with options: Information, Licenses, CE, E&O, Exams, and Payment.
- Dashboard**: The main content area with the heading "Welcome to the Insurance Council of Manitoba Online Portal".
- Licence Status**: A summary of licence status with counts: 0 Application (In Progress), 2 Issued, and 0 Renewal.
- Exams**: A summary of exam status with counts: 0 Results and 0 Scheduled.
- Account Balance**: A summary of account balance with counts: Licence Fees \$0.00 and Exam Fees \$0.00.
- Errors & Omissions**: A table showing errors and omissions for two policies: LIA-555555-11111-2016 (COVERED) and G-555555-11111-2016 (COVERED BY ORGANIZATION).
- Continuing Education (2016-2017)**: A table showing continuing education requirements for two classes: General and/or Auto Only (0.00, 8) and Life and/or A&S (0.00, 15).

This page will provide all licensees with an outline of their active licenses, active renewals, examination history, account balance, errors & omissions (E&O) insurance per class of licence held, and continuing education (CE) per class of licence held.

The left menu hosts an "Information" tab allowing you to update your personal and/or business address(es). The remaining tabs provide you with the same information as on your *Dashboard*, but also provide the ability to update your E&O insurance and CE courses at any point throughout the licence year, 24 hours a day, 7 days a week. Keep in mind that E&O insurance **must** be continually maintained at all times while holding an active licence, and the policy must be added to the portal immediately following receipt of it.

Keep your eyes on the ICM website (www.icm.mb.ca) for further enhancements in the coming weeks.